Walkway Over the Hudson

Bench Plaque Inscription Form

This form will help you determine what to indicate in an inscription of a bench plaque.
Please return this form to the address indicated at the bottom.

Date: _____

Your Name: _____

Who is this a tribute for? _____

BENCH PLAQUES

A bench plaque is made of stainless steel and engraved with black color-filled lettering. Dimensions are 16"x2" and they are recessed into the front edge of the seat. A plaque can have up to 3 lines with 35 characters on each line. Use the grid below to enter your inscription.

Please note:

- Inscriptions will be automatically centered on each line.
- Layout of lines is adjusted to fit appropriately on the plaque. Ex: Increasing the number of letters on a line will decrease the text size.
- Letters can be a combination of capital and lowercase.
- Spaces and punctuation are considered characters (quotation marks, period, etc).
- Lowercase letters with "hangers" (Ex: q, j, y) may interfere with a row that appears below. If this happens, we'll work with you during the proof process.
- Add commas to lists of names for legibility. Ex: "DAN, SALLY & KATRINA"
- All messages submitted for engraving are subject to approval by Walkway staff.
- You will be able to review and approve a proof of the piece before engraving.
- If you are purchasing more than one plaque, please complete a form for each.

INSCRIPTION

LINE 1

LINE 2

LINE 3

Walkway Over the Hudson • PO Box 889 • Poughkeepsie, NY 12602
845-454-9649 • walkway@walkway.org • walkway.org

Rev 4/2022